

# SI CHUN LAM

## Profile

**Project Manager** – PRINCE2 Practitioner • Project, Finance & Risk Management

*Experience managing projects and virtual teams in complex multi-stakeholder environments.*

**Data Scientist** – Data Analytics • Research Scientist • Systems Design

*Track record in designing, developing, and delivering innovative solutions to business problems.*

**Public Administration** – Service Design • Policy Development • Human Resources

*Knowledge and understanding of the local government sector.*

## Career History

**Development Officer, Coventry City Council** Coventry, UK 2009-Present

- Managed the redevelopment of a residential unit (£0.5m): managed virtual team in a complex multi-stakeholder environment; developed Business Case & PID; and drafted reports for Cabinet.
- Designed integrated case and financial information systems to meet business requirements: Placements of Looked After Children (£12m); Aftercare (£0.8m); and Disability (£0.8m).
- Undertook data analytics for business intelligence: developed decision support framework to support client-led commissioning; produced bespoke reports to help visualise data.
- Developed financial strategy and plan: *Aiming High for Disabled Children* Revenue Grant (£1.4m); controlled and monitored spend against progress towards the Core Offer.
- Assisted with service redesign: established evidence-base for recommissioning services; identified staffing requirements and recruited staff; formulated local policy in response to legislation changes.

**Development Associate, Loughborough University** Loughborough, UK 2006-2009 &

**Analyst (Life Chances), Coventry City Council** Coventry, UK 2007-2009

- Pioneered an innovative management information system, the *Cost Calculator for Children's Services*, as part of a Knowledge Transfer Partnership to promote greater cost-consciousness in Coventry City Council. This improved decision-making and identified savings in planning and commissioning across education and social care in the region of £500,000 over three years.
- Established robust unit costs for social care services plus allied education and health services for children with disabilities and looked after children.
- Analysed data on key performance indicators and drafted reports for senior officers, to help deliver services that improve outcomes for children & young people in line with Value for Money principles.

**Project Assistant, Economic and Social Research Council** Swindon, UK 2005-2006

- Conducted a market research survey for the *Local Authority Research Council Initiative*. This reached over 1,500 new contacts, delivered a 25% increase in the number of subscribers over three months and identified the seminar series as a potential new revenue stream.

## Qualifications

**PRINCE2 Practitioner** Coventry University, UK 2009

**MRes in Social Sciences Research (Distinction)** Loughborough University, UK 2008

**NVQ Level 4 in Management** Chartered Management Institute, UK 2008

**BSc(hons) in Economics & International Development (2:1)** University of Bath, UK 2005

**GCE A-Level (A, B, B), AS-Level (A, B), GCSE (2 A\*, 7 A, 1 B)** West Island School, Hong Kong 2002

## Skills

**Computing:** Microsoft Office (Word, Excel, PowerPoint, Outlook, Access); Adobe Creative Suite (Photoshop, Premiere; image, audio & video editing), IBM SPSS Statistics; web design & development using standards-compliant XHTML, HTML and CSS; Visual Basic for Applications (elementary)

**Languages:** English and Cantonese (fluent); Mandarin Chinese (conversational); Chinese typing

**Travel:** Full driving licence

## Interests and Activities

### Positions of Responsibility

WEB OFFICER, Cambridge University United Nations Association Cambridge, UK 2006-2007

TREASURER, University of Bath Catholic Society Bath, UK 2004-2005

IT & PUBLICITY OFFICER, Chinese, Catholic, Economics societies Bath, UK 2003-2005

**Music:** ABRSM Piano Grade 8 (Merit); Music Theory Grade 5

**Travel:** Avid traveller with a global perspective and local experience. Destinations include trips across the Asia-Pacific region, volunteering in China and backpacking in Europe.

web [www.sichunlam.com](http://www.sichunlam.com)